



BJS Friends AGM Minutes 19/09/2023

PRESENT

- Richard Catchpole Head
- Rachel Barker Deputy Head
- Sarah Speirs Outgoing Chair
- Rich Day Treasurer
- Katherine Carter Outgoing Secretary
- Jackie Ahrens 4S Rep
- Ben Roche 4W Rep
- Delia Woodcock 6E Rep
- Vikki Scarborough 6W Rep
- Ruth Roseblade School governor and parent 3B
- Ros Lodge 3BF Rep
- Holly Dodd Y4 Parent
- Gemma Potter 3BF Rep
- Rebecca Spargo 5GT Rep
- Yvonne Deeprise 5GT Rep
- Karen Beamer 3BF Rep
- Debbie Baker 6W Rep and Incoming Secretary
- Alex Eade 3B Parent

ABSENTEES

- Karen Fagan 3B Rep
- Helen Poulton 3B Rep
- Susan Kelland 4S Rep
- Jamie Mackenzie 4W Rep
- Hannah Holden 5S Rep
- Suzanne Smith 5S Rep
- Gemma Taylor 6E Rep
- Claire Siddell 6E Rep

MINUTES AND MATTERS ARISING FROM 2022 AGM

It was confirmed there were no outstanding matters from the 2022 AGM minutes.

CHAIRS REPORT 2022 – 2023

See attached Chairs Report

Total funds raised (profit): over £25,000.

Some of the biggest fund raisers include:

- Fireworks – £4355
- Christmas Secret Shopping - £1260
- Christmas Fair - £4358
- Kids Disco - £2086
- Bouncing for Busbridge – £2772
- Summer BBQ – £3190
- Ice Cream Friday - £1245
- Ad boards - £1365

Where did the funds raised go:

- £10k to MUGA (£30k in total has been donated by the PTA over the last 2 years)
- New reading books and dictionaries
- Playground markings and improvements
- Science equipment
- Pantomime
- Class PCs
- Reading areas in Y3
- School gazebos
- Ice lollies on beach day
- Contributions to the Hardship Fund

Richard Catchpole update

- Richard thanked all the PTA for all they do, to raise money for the school. The school receives insufficient funding to cover not only the 'extras' but everyday curriculum costs such as art resources, which emphasises how valuable the PTA fund raising events are. He also strongly acknowledged the sense of fun and belonging the PTA bring to the whole school community.

TREASURERS REPORT FOR YEAR ENDING JULY 2022

See attached financial update

In brief:

- £24,736 (not inc. funding) net profit last year.
- £19,000 pledged to the school.
- £11,000 remaining reserves in the bank account.

Independent Examiner of Accounts for year ending July 2022

- As the monies raised exceed £24,000, the PTA need an independent examiner of accounts. Rich recommended we use Graham Seddon to do this, as he did a great job auditing the previous year's accounts.

ELECTION OF OFFICERS AND TRUSTEES OF THE COMMITTEE

Committee Members voted in and seconded:

- Richard Day Treasurer
- Debbie Baker Secretary

Resignations:

- Sarah Speirs Chair
- Katherine Carter Secretary

Reps:

- Karen Fagan 3B Rep
- Helen Poulton 3B Rep
- Karen Beamer 3BF Rep
- Ros Lodge 3BF Rep
- Gemma Potter 3BF Rep
- Susan Kelland 4S Rep
- Jackie Ahrens 4S Rep
- Jamie Mackenzie 4W Rep
- Ben Roche 4W Rep
- Hannah Holden 5S Rep
- Suzanne Smith 5S Rep
- Rebecca Spargo 5GT Rep
- Yvonne Deeprise 5GT Rep
- Gemma Taylor 6E Rep
- Delia Woodcock 6E Rep
- Claire Siddell 6E Rep
- Vikki Scarborough 6W Rep
- Debbie Baker 6W Rep

Other appointments:

- Vikki Scarborough Second Hand Uniform
 - Rachel Roberts Ad boards and sponsorship
 - Jackie Ahrens Classlist Admissions
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- Richard Catchpole will communicate with the school that without a committee, the PTA cannot continue. There is a pressing need for at least a Chair and ideally a Vice-Chair to step forward.
 - Sarah confirmed that she will happily support and guide the new Chair and Vice Chair as they move into their roles and provide a support system via Drop box where all the contacts / instructions / helpful documents are kept.

SPECIAL BUSINESS

Dates for Diary

- Friday 3rd November Fireworks
- Friday 1st December Christmas Secret Shopping
- Saturday 2nd December Christmas Fair
- Tuesday 23rd January Kids Disco

Fireworks Night

- Sarah has booked the fireworks and agreed it with the farmer. Jackie has sorted the flashy tat.
- Jackie will sell tickets on Classlist.
- The following responsibilities have been allocated to each year group:
Year 3: Sweet treats
Year 4: Security and clear up
Year 5: Barbecue
Year 6: Bar

Christmas Secret Shopping

- Yvonne and Rebecca (5GT Reps) have volunteered to run this event.
- Currently booked for Friday 1st December. It will finish by 1230, as the Christmas pantomime is booked into the school hall for that afternoon.
- Once a PTA committee is in place, plans for wreath making, external stalls, BBQ etc can proceed for the Christmas Fair.

Kids Disco

- Kids disco will be held on 23rd January, with 2 slots: Y3 and Y4 disco 1730 – 1845; Y5 and Y6 disco 1900 – 2015.

REQUESTS FROM RICHARD AND RACHEL FOR PTA FUNDS

- Little Wandle £300
(plus £400 from this term's book contribution, see below)
- Books £50 per class, per term
(this term's contribution has funded Little Wandle, see above)
- Art Supplies £310
- French learning subscription £400
- Music Room £TBC

The Music room requires full renovation / rebuild. This is a huge project, which would benefit from PTA financial support, but would also require substantial additional funding.

ANY OTHER BUSINESS

Christmas Cards

- Sarah will message Ruth regarding the Christmas card company used last year, and whoever is confirmed to organise the Christmas cards, will liaise direct with Rachel asap.

Date of next PTA meeting

- Tuesday 7th November 7.30pm.