



## BUSBRIDGE JUNIOR SCHOOL FRIENDS MEETING - Tuesday 28<sup>th</sup> January 2020

### PRESENT

Richard Catchpole, Rachel Barker, Jackie Ahrens, Lorraine Collins, Katherine Carter, Sharon Cockle, Helen Hartley, Nicole Allpress, Elin Fradgley, Isabella Sciberras, Hannah Jones.

### APOLOGIES

Sarah Speirs, Steve Muir, Claire Pearson, Karen Muir, Helen Boardman, Poppy Knight, Lucy Cooper, Zoe Jennings, Caroline Burton, Ruth How, Kirsty Morris.

### TREASURER'S REPORT

Financials for the period 1 Aug 19 to 27 Jan 20

Profit & Loss account			
Detail	Income	Cost	Profit
Fireworks night	5,631	(3,547)	2,084
Christmas fayre	5,045	(979)	4,066
Easyfund raising	119	0	119
2nd hand School uniform	93	0	93
Stitkins name labels	109	0	109
PTA Association fee	0	(110)	(110)
Card readers	0	(91)	(91)
Other	0	(40)	(40)
<b>Profit before donations</b>	<b>10,997</b>	<b>(4,767)</b>	<b>6,230</b>
<b>Donations</b>			
Hardship fund	0	(570)	(570)
Books	0	(400)	(400)
Licences and subscriptions	0	(3,070)	(3,070)
<b>Total for the period</b>			<b>(4,040)</b>
<b>Total profit for the period</b>			<b>2,190</b>

**Balance sheet as at 27 Jan 20**

Cash at bank	16,876	
Petty cash	<u>292</u>	17,168
<i>Debtors:</i>		
unbanked cheques	<u>36</u>	36
<i>Creditors:</i>		
School licences donation	<u>(370)</u>	(370)
<b>Total</b>		<b><u>16,834</u></b>
<i>Represented by:</i>		
Retained profit bfwd	14,644	
Profit for the year	<u>2,190</u>	
		<b><u>16,834</u></b>

**Christmas Fayre breakdown**

<b>Stall</b>	<b>Income</b>	<b>Costs</b>	<b>Profit</b>
Raffle (advance & on the day)	1,290	(75)	1,215
Hot food and drinks	741	(166)	575
Secret shopping room	581	-	581
Christmas puddings	715	(400)	315
Wreaths	384	(93)	291
Bottle & Jar tombola	378	-	378
2nd hand books & toys	171	-	171
Games room & craft	149	(65)	84
Sweetie tombola	135	-	135
Santa's room	130	(112)	18
Pedlars	115	-	115
Cake stall	107	-	107

Name the teddy	52	-	52
stall hire	40	-	40
2nd hand uniform	25	-	25
100 square	20	-	20
Waverley 365	12	-	12
General costs	-	(68)	68
	<b>5,045</b>	<b>(979)</b>	<b>4,066</b>
<b>2018 figures</b>	<b>3,898</b>	<b>(697)</b>	<b>3,201</b>

**£50 PER CLASS, PER TERM FOR BOOKS UPDATE**

- Mrs Barker gave a huge thanks to the PTA for the large order of books the school has been able to make due to the £50 per term, per class allowance. For each class, the school has purchased a poetry set, a 'page turner' set and a 'class reads' set that are recommended by the author Pie Corbett (a highly respected English educational trainer, writer, author and poet – see photo below). Due to the large number of books that were ordered in one go, the school earned £428.30 in reward points and made a significant saving, meaning there is still £413.26 remaining. The school proposes to spend the reward points, and the remaining amount on updating the books in the Year 4 corridor, which accessed by Year 3 and 4, as well as some of the older children (this has often come up as a request by parents at recent PTA meetings).



**CHRISTMAS FAIR FEEDBACK AND NEW DATE**

- KC to ask class reps to write up a 'lessons learnt' document from their stalls, and send to Jackie / Sarah, to provide insight and wisdom for the reps running the next Christmas Fair.
- Date for this year's Christmas Fair is Saturday 5<sup>th</sup> December.

### **MULTI-USE SURFACE ON THE FIELD**

- Mr Catchpole is in the process of gathering information on installing a multi-use surface in the central area of the school field.
- It is likely to cost around £70k, so much consideration and investigation will be taken in advance of any decision being made.
- More information in due course, along with fundraising ideas.

### **RECYCLING FACILITIES**

- KC to forward the figures for additional recycling facilities to Kirsty Morris.
- KC to ask Kirsty to contact the infant school regarding their recycling facilities and see if it is possible to create something similar at the junior school.

### **UPGRADING THE SCHOOL'S ICT FOR LEARNING**

- The school is in need of updating it's IT facilities and would like to invest in some new portable devices.
- Mr Catchpole and the school IT advisors have looked into all options and the best devices to invest in are the Chrome Books (considerably cheaper and better suited to the school, than iPads). The approximate cost for 30 x Chrome Books is £6.5K.
- The PCs in the ICT Suite are in need of an upgrade. This will enhance the learning that takes place in there. The replacement of the PCs will cost around £7.5K. It was agreed to focus our fund-raising efforts for the rest of this school year on this project (anticipating the new PCs in place for Sept 2020).

### **GARDENING CLUB**

- £20 for gardening gloves and £500 for raised beds will be donated to the Gardening Club by the PTA.

### **SMARTIES ACTIVITY – FEBRUARY**

- On Thursday 13<sup>th</sup> Feb, all children will be given a tube of smarties so that once the sweets are eaten, the tube can be filled with 20ps (or £1's) by parents each time their child helps out. There are a small number of dairy free and gluten free children, so whoever is buying the smarties need to contact the office regarding how many alternatives need to be bought and for which class. The tubes and monies will be returned to school 3 weeks later.
- The money raised from this will be put towards the IT suite upgrade, which every student at the school will benefit from.
- More information will be in the school newsletter.

### **CHILDRENS DISCO - MARCH**

- The disco is set for Wednesday 25<sup>th</sup> March.
- More details to follow in the school newsletter.

### **EASTER EGG EVENT - APRIL**

- Lucy Cooper will oversee the Easter Egg event
- More details will be available nearer the time.

### **QUIZ NIGHT - MAY**

- Hannah, Isabella, Jackie and KC to run this year's quiz night.
- Date to be confirmed and distributed asap – likely to be Saturday 2<sup>nd</sup> May
- The dishy and debonair compere – Ben Kellett – to host.
- More information to follow.

### **VE CELEBRATIONS AND SEA-SIDE TRIP – MAY / JULY**

- The school is planning for VE celebrations with the children on the 7<sup>th</sup> May, and a coach trip to West Wittering beach (for all the school) on Monday 6<sup>th</sup> July.
- The cost for coaches to take the children to and from the beach will be approx £2,800, and a decision can be made as to the financial contribution by the PTA.
- A £200 donation towards ginger beer and cupcakes (or similar) for the VE celebrations was suggested.

### **SUMMER BARBECUE - JULY**

- The summer barbecue will be held on Friday 10<sup>th</sup> July.
- Ellis from Two and a half Pigs is booked in to run the BBQ.

### **YEAR 6 LEAVERS DISCO AND HOODIES - JULY**

- There will be several events that Sharon, Claire and volunteers from year 6 are organising.
- More details to follow soon.

### **PTA FUNDS TOWARDS ARTS / DRAMA / MUSIC**

- Suggestion of investing PTA funds into the creative and cultural side of education, to balance the investments that are put into sports and IT.
- Mr Catchpole and Mrs Barker to investigate workshops and other longer-term art projects.

### **AOB**

- Steve Muir to let the PTA know about the commission earned from the school Christmas cards.
- Reminder for all parents and carers to give the school name when they make an order with the Book People, as the school earns £1 for every order over £10.

### **DATE FOR NEXT MEETING**

- Tuesday 21<sup>st</sup> April. KC to inform reps and the school.