



**(A) Possible scenarios where children or staff may be at home**  
**- Updated in line with latest DfE guidelines.**

<b>Scenario #</b>	<b>Scenario</b>	<b>Action by the school</b>	<b>Authorised / unauthorised absence</b>
1	Child has positive lateral flow and is awaiting PCR – no symptoms	Work e-mailed home after day #1 of absence. This will be English and Maths with foundation subjects as appropriate.	Authorised
2	Child has positive lateral flow and is awaiting PCR – symptoms	No work will be sent home whilst the child is unwell.	Authorised
3	Child has positive PCR – no symptoms and feeling well	Work e-mailed home after day #1 of absence. This will be English and Maths with foundation subjects as appropriate.	Authorised
4	Child has positive PCR – symptoms	No work will be sent home whilst the child is unwell.	Authorised
5	Child’s parents have Covid and so unable to get their child to school	Work e-mailed home after day #1 of absence. This will be English and Maths with foundation subjects as appropriate.	Authorised
6	There is Covid in the child’s household, and parents decide not to send child to school because they are worried about spread of infection.	No work will be sent home as the government guidance says that children should be in school in this scenario.	Unauthorised
7	Child has symptoms but parents decide not to test with either LFT or PCR.	No work will be sent home whilst the child is unwell. Evidence of negative PCR test required if child comes back to school within 10 days of onset of symptoms.	Authorised while child is unwell
8	Child does not have symptoms but parents decide for safety reasons to keep a child at home due to close contact.	No work will be sent home as the government guidance says that children should be in school in this scenario. NB there may be extenuating circumstances for individual cases, which the Head teacher will consider on a case by case basis.	Head teacher will consider on a case by case basis.
9	Child or household member is awaiting hospital stay and family have been asked to self-isolate.	Work e-mailed home. This will be English and Maths with foundation subjects as appropriate.	Authorised
10	Teacher has positive LFT and is awaiting PCR – no symptoms	Teacher stays at home. SLT arrange class cover.	
11	Teacher has positive LFT and is awaiting PCR –symptoms	Teacher stays at home. SLT arrange class cover.	
12	Teacher has positive PCR – no symptoms	Teacher stays at home. SLT arrange class cover. Whilst asymptomatic, teacher involvement with virtual learning/planning will be reviewed by SLT on a daily basis to ensure staff well-being.	
13	Teacher has positive PCR – symptoms	Teacher stays at home. SLT arrange class cover.	
14	Teacher has positive PCR : If no cover can be found for the class, the children may be asked to start Home Learning (see below).		



## **(B) Home Learning - Introduction:**

**Instructing a class to stay away from school and engage in Home Learning (HL) is very much a last-resort measure. We will do all we can to provide in-school learning, unless instructed otherwise by the DfE.**

In the event of a teacher being unable to teach due to a positive PCR test the following will be put into place, starting with (i):

- (i) We will source a teacher/HLTA to teach the class in the absence of their teacher (due to Self-Isolation),
- (ii) We will use one year group teacher to deliver input to both classes, with LSAs supporting children during subsequent independent work,
- (iii) We will move to Scenario Two below (as a last resort).

**Key principles guiding our planned Home Learning (HL) provision in the case of a class needing to enter Self-Isolation (SI) for up to 10 whole days:**

- Daily interaction with the teacher over the period of SI is of great importance.
- The learning will involve a mixture of live, virtual teaching and VLE-based online learning. The majority of the curriculum will be taught, with differentiation as appropriate.
- The children will know that the learning has come from school, not home.
- Feedback for children on much of their work will be supplied.
- Home learning is an opportunity to build independence and resilience in the children.
- Equality of opportunity: whatever we provide must be accessible to all children. We will support all families in achieving this.
- We will provide support for SEN / vulnerable children.
- Provision for Critical Worker (CWer) children will not be in place if a class is in SI.
- We are aware that working remotely and via the VLE is time consuming for teachers. We will be mindful of workload and wellbeing of all staff. Weekly PPA (Planning, Preparation and Assessment time) for teachers will take place on day #6 of SI.
- We aim for our bespoke provision to be functional on day #2 after notification.
- Generic year group work (using Oak Academy material) will be set for day #1.

**Individual pupil isolation:**

- Teachers will set work via the VLE or email to parents, from day #2 after notification
- The work will broadly follow the work covered in class.

**Teacher/LSA in self-isolation (SI)**

- A teacher/LSA in SI due to a positive PCR test result will not be asked to engage in teaching and learning during their positive-test SI period. This is regardless of whether or not they are showing symptoms.

**( C ) Organisational plans to enable teaching and learning to continue as effectively as possible during the need for Bubble Home Learning (up to 10 full days):**



**Scenario One** – a class / year group asked to start Home Learning, and both year group teachers are able to teach:

- The **daily live Zoom register** with the class teacher will take place at the start of their first daily lesson.
- We will deliver daily **English and Maths** in class groups (except for days #1 and #6).
- The children will be in the same time-slot each day:  
**English Zoom: 9am - 10am : Maths Zoom: 10.30am - 11.30am**
- The work set will follow the curricula currently being followed by each year group. **We will set daily maths and English and coverage of many other curriculum areas.**
- There will be an **afternoon class group Zoom** at 1pm. This will last for 30 minutes, and set out the work for the afternoon. The afternoon session will end with a **class group plenary Zoom** at 3pm.
- Support Interventions (led by LSAs) will take place in the afternoons via Zoom, between 1.30 and 3.00 pm.
- **Day #1** will have no direct teacher input. However children will be provided with Oak Academy online learning to complete under their own direction.
- **Day #6** will have reduced live teacher-class interaction. On Day #6 there will be two whole class sessions of approximately 30 minutes to introduce the activities: 9am, 1pm.
- Teachers will send parents an 'introduction to the work'. This will be sent by 6pm on the end of SI Day #1. It will explain a little about the work for the short SI period.
- Resources, instructions, templates, websites and general comments will be posted onto, and accessed via, our VLE. The class VLE page will contain a timetable and a weekly overview of the learning. The activities will be accessed via the class VLE homework page.
- English and maths resources will be posted on the relevant VLE class homework page by 6pm on the day before they are needed.
- We will expect ALL children to access this provision. We will provide additional support for certain cohorts. This will take different forms depending on need.
- Most marking will be carried out during the Zoom sessions, with some indicated work being handed in via the VLE.
- The SLT will create a list of vulnerable children (both learning and wellbeing) and make contact via 1-to-1 phone call with the child's home.
- We are amateurs in producing video lessons, and are restricted to staff using their own devices. We will use video material from outside the school if it is a better teaching & learning resource than we can produce.

**Scenario Two** – one class asked to start Home Learning as their class teacher has tested positive for Covid, but no in-school teaching can be facilitated for the children in school due to staff illness or staff shortages:

- Both year group classes will be asked to stay at home and engage in Home Learning.
- CWer and Vulnerable children in the class not in SI will be able to attend school, assuming that we have LSAs able to support their time in school. If their class is in SI they will be asked to stay at home.
- The Home Learning will be led by the year group class teacher who is able to teach.
- There will not be a daily registration period. Children will be registered when they join their daily Zoom group.



- We will seek to deliver **live Zoom English (Days #2, 4, 7, 9) and Maths (Days #3, 5, 8, 10) lessons** over the SI period. These will be whole class sessions: **Class A Zoom** from 9am - 10am : **Class B Zoom** from 10.30am - 11.30am
- **Afternoon activities** will be discussed with the children at the end of their respective morning session.
- **Day #6** will have reduced live teacher-class interaction. On Day #6 there will be two whole class sessions of approximately 30 minutes to introduce the activities: 9am, 1pm.
- Due to time constraints there will be very limited marking by the year group teacher leading the learning.
- The children will be in the same time-slot each day.
- The work set will follow the curricula currently being followed by each year group. **We will set daily maths and English and weekly coverage of most other curriculum areas.**
- Resources, instructions, templates, websites and general comments will be posted onto, and accessed via, our VLE.
- We will expect ALL children to access this provision. We will provide additional support for certain cohorts. This will take different forms depending on need.
- The SLT will create a list of vulnerable children (both learning and wellbeing) and make contact weekly via 1-to-1 phone call with the child's home.

**Scenario Three** – both classes in a year group are asked to start Home Learning as both year group teachers have tested positive for Covid:

- Both year group classes will need to stay at home and engage in Home Learning.
- There will be no CWER or Vulnerable provision in school.
- We will not be able to run daily Zoom lessons.
- Maths and English will follow the National Oak Academy online learning.
- Other subjects: Children will be set RE and an independent learning project in Science ("Find out about an animal in each category (i) flies, (ii) crawls, (iii) walks, (iv) swims. (v) your own animal choice, (vi) your own animal creation.
- The SLT will endeavour to arrange a weekly Zoom for each child in a small group setting.
- We will expect ALL children to access this provision. We will provide additional support for certain cohorts. This will take different forms depending on need.
- The SLT will create a list of vulnerable children (both learning and wellbeing) and make contact weekly via 1-to-1 phone call with the child's home.

**Scenario Four** – a member of staff has a positive LFT, is showing no symptoms, is awaiting the result of the confirmatory PCR test but no cover for the class can be found:

- Whilst awaiting the confirmatory PCR result the teacher will set learning for the children on the VLE. This learning will be a mixture of school-prepped work and Oak Academy online learning. We anticipate this being for a maximum of 2 days but hopefully only 1 day.
- There will not necessarily be any live, Zoom lessons.
- If the result of the PCR test is negative all members of the class, children and staff return to school.
- If the result is positive, the appropriate scenario from the above is activated.



**(D) In the event of Home Learning our staff (if not in SI due to Covid) will:**

- Lead the maths, English, afternoon live Zoom lessons.
- Provide a Bubble-closure timetable for pupils.
- Post daily learning activities and tasks via the VLE.
- Provide feedback to pupils whilst they are working at home.
- Be available via the VLE messaging service for discussion with children.
- Contact parents via email if their child is not completing their schoolwork or their standard of work has noticeably decreased.
- Monitor the academic progress of pupils with and without access to the online learning resources and arrange strategies for support accordingly.
- Monitor the engagement of pupils learning.
- LSAs will be involved in a range of teaching and learning roles. These may include creating and posting resources, liaison with key children, supporting Zoom live lessons.

**(E) In the event of Home Learning our pupils will be expected to:**

- Log on to the appropriate Zoom live sessions and take a full and active part.
- Complete to the best of their ability the learning set by their teacher each day and upload their learning as requested by the teacher.
- Watch all of the learning videos set by their teacher.
- Pupils will need to have access to the internet (the school will support families who do not)
- We will allocate a member of our Learning Support or Welfare Team as a link, to provide remote support and enable students with additional needs to access the work and liaise with teachers.
- Use online resources (e.g. TT Rockstars) and any other resources provided by the school.

**(F) In the event of Home Learning parents are responsible for:**

- Setting a clear routine with each child using the timetable and the daily learning set.
- Providing access to the learning offered for their children.
- Supporting their children by helping them upload/send completed work for assessment and feedback.
- Providing a space conducive to learning for their child.
- Supporting their children to complete all of the learning set.
- Liaising with school staff and seeking support on behalf of their child when needed.
- Ensuring courtesy and politeness to any member of staff within any communication.
- Reading and complying with our two Zoom / Online learning policies.
- Reading all communications that come out from the school to ensure they are fully aware and up to date with news.

**(G) How to access Home Learning work**

- Learning tasks and resources will be accessed via our VLE.
- If families cannot access the VLE we will provide some tasks via email or hard copies.
- We will also explore providing digital access at home or at school.



### **(H) Vulnerable and Critical Workers Children**

- In the event of a school closure the school will be open for Critical Worker children and Vulnerable children (unless they are part of a bubble in SI).
- They will be placed into bubbles with consistent members of staff, where possible.
- They will complete home learning set by their class teachers.

### **(I) Communication**

- We will communicate regularly with families through a number of channels depending on the nature of the communication:  
Newsletters, Headteacher Updates, our VLE, email, phone calls, garden gate visits.
- School Governors will also be kept up to date with our provision.

**Should the HT be unavailable for a period of time through isolation or illness our Deputy HT will assume leadership of the school.**

**The Area Schools Officer and Chair of Governors will be informed of this.**